

Minutes of the Organizational Meeting of the Brant Town Board held on January 3, 2002 at the Brant Town Hall, 1294 Brant-North Collins Rd., Brant, New York at 7:00 P.M.

PRESENT:

Samuel Chiavetta Jr.	Supervisor
Dennis Rubeck	Councilman
Ellen Bowman	Councilwoman
Eugene Czyz	Councilman
Martin Rosiek	Councilman

ALSO PRESENT:

John Grennell	Town Attorney
Diane Czyz	Supervisors Secretary
Bill Dispence	Town Justice
Donna Marien	

Meeting was opened with the Pledge to the Flag led by Supervisor Chiavetta.

Town Clerk, Jamie Nolan, read the legal notice for the "Notice of Meeting" which was to be published in the Hamburg, SUN on 12/27/01 and January 3, 2002.

Councilwoman Bowman moved and Councilman Czyz seconded that a resolution be adopted that in all matters of parliamentary procedure, ROBERT'S RULE OF ORDER SHALL PREVAIL, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town Business.

ROLL CALL VOTE:

Councilwoman Bowman	aye
Councilman Czyz	aye
Councilman Rosiek	aye
Councilman Rubeck	aye
Supervisor Chiavetta	aye

RESOLUTION ADOPTED 5 ayes no nays

Councilman Rosiek moved and Councilman Czyz seconded that the Rules of Conduct for the order of a Roll Call shall be the following: (1) The Board Member who moves the resolution shall be called upon first to vote. (2) The Board Member who seconds the resolution shall be called upon second to vote. (3) The remainder of the roll call shall be at the discretion of the Clerk. MOTION CARRIED.

A motion was made by Councilman Rubeck, seconded by Councilman Czyz to attend the Association of Towns' Meeting in New York City February 17-20, 2002. MOTION CARRIED.

Councilman Rosiek made a motion to adopt a resolution that as it is desirable to attend the Association of Town's Meeting in New York for training purposes, that each department head may designate two (2) officials/employees to attend the Association of Towns Meeting and that each official/employee attending will be allowed a maximum of \$1,000.00 for all expense incurred. Reimbursed expense will include; registration, travel, room and meals. The motion was seconded by Councilman Czyz and a roll call vote taken.

ROLL CALL VOTE:

Councilman Rosiek	aye
Councilman Czyz	aye
Councilman Rubeck	aye
Councilwoman Bowman	aye
Supervisor Chiavetta	aye

RESOLUTION ADOPTED, 5 ayes, no nays.

A motion was made by Councilman Rosiek and seconded by Councilman Rubeck that Supervisor Chiavetta be appointed delegate and Councilwoman Bowman be appointed alternate delegate to the Association of Towns Meeting. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilwoman Bowman to approve the bonds for Town Officials. MOTION CARRIED.

A motion was made by Councilman Czyz and seconded by Councilwoman Bowman that THE SUN, be designated as the official paper and the TOWN CRIER, DUNKIRK OBSERVER and BUFFALO NEWS as alternates. MOTION CARRIED.

A motion was made by Councilman Czyz and seconded by Councilman Rosiek that the monthly meetings be held the 2nd Tuesday of each month at 8:00 P.M. The only conflict would be primary day on September 11th, which a date to reschedule would be set at a later time. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilwoman Bowman that HSBC BANK, USA and EVANS NATIONAL be designated as depositories. MOTION CARRIED.

A motion was made by Councilman Rosiek and seconded by Councilwoman Bowman that the appointment recommendations by Town Clerk of Thea Ells, Senior Deputy Clerk at a hourly rate of \$10.00; and Tammy Czyz, Junior Deputy Town Clerks at the hourly rate increased from \$9.00 (as approved by the budget) to \$9.25 hourly, with one years experience be approved. Councilman Czyz abstained. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilwoman Bowman that Goldie DeSaverio be appointed the Town Hall Custodian at the hourly rate of \$6.76 be approved. MOTION CARRIED.

A motion was made by Councilwoman Bowman and seconded by Councilman Czyz that Marge Bates be appointed the Community Building and Recreation Building Custodian at the hourly rate of \$6.76 be approved. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilwoman Bowman that Phyllis Muscato be appointed Bingo Inspector at \$21.00 per occasion for a maximum of 12 occasions. MOTION CARRIED.

A motion was made by Councilman Czyz and seconded by Councilman Rubeck that Gary Brecker be appointed as Code Enforcement Officer at a salary of \$6,200.00 per year. MOTION CARRIED.

A motion was made by Councilman Rubeck seconded by Councilman Czyz that Joe Giambrone be appointed as Superintendent of Buildings, Grounds and Parks at a salary of \$4,120.00 per year. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilman Czyz to adopt a resolution that the Dog Control Officer be under the direct Supervision of the Police Chief.

ROLL CALL VOTE:

Councilman Rubeck	aye
Councilman Czyz	aye
Councilman Rosiek	aye
Councilwoman Bowman	aye
Supervisor Chiavetta	aye

RESOLUTION ADOPTED, 5 ayes, no nays.

A motion was made by Councilwoman Bowman and seconded by Councilman Rubeck to appoint Tammy Czyz at \$9.50 hourly and Michele Browning at \$8.50 hourly as Court Clerks as recommended by Town Justices. Councilman Czyz abstained. MOTION CARRIED.

A motion was made by Councilwoman Bowman and seconded by Councilman Rosiek that Diane Czyz be appointed Bookkeeper/Secretary to the Supervisor and the salary to be \$13,500.00 per year. Councilman Czyz abstained. MOTION CARRIED.

A motion was made by Councilman Rosiek and seconded by Councilman Rubeck that a resolution be adopted to plow private roads for EMERGENCY USE only. A discussion followed with regards to auditor's discretion on the matter and Councilman Czyz asked that the insurance agency, Fred Brinkman Agency, forward something in writing that the Town of Brant would be protected in the event of a liability claim.

ROLL CALL VOTE:

Councilman Rosiek	aye
Councilman Rubeck	aye
Councilwoman Bowman	aye
Supervisor Chiavetta	aye
Councilman Czyz	nay

RESOLUTION ADOPTED 4 ayes, 1 nay.

A motion was made by Councilman Czyz and seconded by Councilman Rubeck that the mileage rate for Town Officials be set at .32 cents per mile. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilman Rosiek that Bill Wesp be appointed as Deputy Highway Superintendent at a rate of \$15.25 hourly, as recommended by the Highway Superintendent. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilman Czyz that Willa Rosenblatt be appointed as Clerk to Highway Superintendent at a salary of \$2,500.00 yearly. MOTION CARRIED.

A motion was made by Supervisor Chiavetta and seconded by Councilman Rosiek that the following salaries be designated for the year 2002 for Elected Officials.

Supervisor Chiavetta	\$13,472.00
TOWN JUSTICES:	
William Dispence	\$ 7,416.00
Peter F. Gugino	\$ 7,416.00
COUNCILMAN:	
Dennis Rubeck	\$ 3,906.00
Martin Rosiek	\$ 3,906.00
Ellen Bowman	\$ 3,906.00
Eugene Czyz	\$ 3,906.00
TOWN CLERK/TAX COLLECTOR:	
Jamie S. Nolan	\$21,800.00
HIGHWAY SUPERINTENDENT:	
Joseph Giambrone	\$19,627.00
ASSESSORS:	
Joe DeCarlo	\$ 4,285.00
Ronald Kobel	\$ 4,285.00
James Hy	\$ 4,285.00
TOWN ATTORNEY/PROSECUTOR:	
John Grennell	\$12,901.00

MOTION CARRIED.

A motion was made by Councilman Czyz and seconded by Councilman Rubeck to set the salaries for Election Inspectors at \$100.00 per day, \$15.00 for school and \$10.00 Chairperson. MOTION CARRIED.

A motion was made by Councilwoman Bowman and seconded by Councilman Czyz to appoint Jamie Nolan as Records Management Officer at a salary of \$1,260.00 per year. MOTION CARRIED.

A motion was made by Councilman Rosiek and seconded by Councilman Czyz to appoint Roseanne Paternostro as Part Time School Crossing Guard at the discretion of the Police Chief, at a salary of \$6.00 per occasion. MOTION CARRIED.

A motion was made by Councilman Czyz and seconded by Councilwoman Bowman to set salaries for the Highway Department: Deputy Highway Superintendent, Bill Wesp at \$15.25 per hour; Motor Equipment Operator, Marion Kijek at \$14.70 per hour; Truck Drivers at \$ 9.90 per hour; Laborers at \$9.90 per hour. MOTION CARRIED.

A motion was made by Councilman Czyz and seconded by Councilwoman Bowman to adopt a resolution to sign a Snow Removal Contract with the Village of Farnham.

ROLL CALL VOTE:

Councilman Czyz	aye
Councilwoman Bowman	aye
Councilman Rosiek	aye
Councilman Rubeck	aye
Supervisor Chiavetta	aye

RESOLUTION ADOPTED. 5 ayes, no nays.

A motion was made by Supervisor Chiavetta and seconded by Councilman Rosiek to appoint Donna Marien as Dog Control Officer at a salary of \$3,980.00 per year. MOTION CARRIED.

A motion was made by Councilwoman Bowman and seconded by Councilman Czyz to appoint Police Officers at a salary of \$12.50 per hour at the recommendation of the Police Chief: John Giacchino, Investigator, Samuel C. Pinto, Patrolman, Ronald J. Raczka, Patrolman, Michael P. Green, Patrolman, Daniel R. Hontz, Patrolman, Ernest P. Masullo, Patrolman (reserve). MOTION CARRIED.

A motion was made by Councilman Rosiek seconded by Councilwoman Bowman to table the appointment of Court Bailiff due to conflict in scheduling with new Town Justice court dates. TABELED.

A motion was made by Councilman Rubeck seconded by Councilman Czyz to appoint Janet Bowman, Assessors Clerk at a salary of \$10.00 hourly. MOTION CARRIED.

A motion was made by Councilman Rosiek and seconded by Councilman Czyz to appoint Leonard Pero to replace Douglas Tower (resigned) as planning board member and to table additional appointments and alternates until the regular board meeting. MOTION CARRIED.

A motion was made by Councilman Czyz and seconded by Councilwoman Bowman to table the appointment of Planning Board Chairman. MOTION CARRIED.

A motion to table the appointment vacated by David Taylor of zoning board member was made by Councilman Czyz and seconded by Councilman Bowman. TABELED.

A motion was made by Councilwoman Bowman seconded by Councilman Czyz to appoint Maggie White as Zoning Board of Appeals Chairman. MOTION CARRIED.

A motion was made by Councilman Rosiek and seconded by Councilman Czyz to re-appoint John Grennell as Town Prosecutor and Town Attorney (2 year term). His salary of \$12,901.00 would be a combined salary for both Prosecutor and Attorney positions. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilwoman Bowman to appoint Amy Hamm and Roseann Turner as Police Matrons at a salary of \$18.00 per occasion, as recommended by the Police Chief. MOTION CARRIED.

A motion was made by Councilwoman Bowman seconded by Councilman Rubeck to appoint Judith Kranick as Court Stenographer at a salary of \$80.00 per occasion. MOTION CARRIED.

A motion was made by Councilman Rubeck, seconded by Councilwoman Bowman to appoint Julie Sager as Clerk/Secretary of various boards at a salary of \$7.40 per hour. MOTION CARRIED.

A motion was made by Councilwoman Bowman seconded by Councilman Rubeck to adopt a resolution to pay legal and permissible expenses for Town Officials Documentation of mileage and receipts are required and limited by budgeted amounts.

ROLL CALL VOTE:

Councilwoman Bowman	Aye
Councilman Rubeck	Aye
Councilman Czyz	Aye
Councilman Rosiek	Aye
Supervisor Chiavetta	Aye

RESOLUTION CARRIED, 5 ayes, No nays.

A motion was made by Councilwoman Bowman seconded by Councilman Czyz giving authorization for Supervisor to Hire Accountant to do supervisor's Annual Reports. Also to permit bookkeeper, Accountant, and Supervisor to make minor changes at end of year. MOTION CARRIED.

A motion was made by Councilwoman Bowman seconded by Councilman Czyz to appoint Richard Gryksa as Town Accountant at a salary of \$8,800 per year and \$1,000 allowed for auditing. MOTION CARRIED.

A motion was made by Councilman Rosiek and seconded by Councilman Czyz to adopt a resolution that all department heads, elected and appointed must consult with the Supervisor prior to the purchase of any item or groups of items costing \$100.00 or more. Exception: Highway Department must consult with the Supervisor prior to the purchase of item or items of \$600.00 or more. All department heads, elected and appointed must also consult with the Supervisor before the hiring of any employee or of any major repair job of the town.

ROLL CALL VOTE:

Councilman Rosiek	Aye
Councilman Czyz	Aye
Councilwoman Bowman	Aye
Councilman Rubeck	Aye
Supervisor Chiavetta	Aye

RESOLUTION ADOPTED. 5 Ayes, No nays.

A motion was made by Councilman Rosiek and seconded by Councilman Czyz to set fees for Town Park Facilities: Recreation Building \$40.00 (includes the adjacent pavilion), Gym \$20.00; Grove Pavilions \$25.00; Community Building \$50.00. A \$50.00 refundable Security Deposit will be charged for each. Fees doubled for Non-residents and organizations. Organizations need to supply a Certificate of Insurance and that no group or individual may rent the whole park.

A motion was made by Councilman Rubeck and seconded by Councilwoman Bowman to set the salary of Police Chief at \$37,700.00 yearly. MOTION CARRIED.

A motion was made by Councilman Czyz seconded by Supervisor Chiavetta to appoint Wayne Falk, Police Chief, to the Youth Outreach Program at a salary of \$4,000.00 yearly. MOTION CARRIED.

A motion was made by Councilman Rosiek and seconded by Councilwoman Bowman to appoint Dennis Rubeck as Parks Commissioner with no salary. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilman Czyz to appoint the Brant and Farnham Volunteer Fire Chiefs and Clark Borngraber as Fire Wardens. MOTION CARRIED.

A motion was made by Councilman Rubeck and seconded by Councilman Czyz to appoint Ellen Bowman as Census Liaison. MOTION CARRIED.

A motion was made by Councilman Rosiek seconded by Councilwoman Bowman to appoint Jamie Nolan as Registrar of Vital Statistics. MOTION CARRIED.

A motion was made by Councilman Czyz seconded by Councilman Rubeck to set salaries of the Planning Board Members at \$10.00 per meeting and Planning Board Chairman at \$15.00 per meeting. MOTION CARRIED.

A motion was made by Councilman Czyz and seconded by Councilman Rubeck to appoint Vincent Fininzio and Jennifer Chiavetta as Recreation Directors. MOTION CARRIED.

A motion was made by Councilwoman Bowman and seconded by Councilman Rosiek to authorize Accountant and Auditing Committee to audit the Justice Court, Town Clerks and Water District records. MOTION CARRIED.

A motion was made by Councilman Rosiek, seconded by Councilman Bowman to adopt a resolution to authorize the Supervisor to sign the BAN for the highway and sewer as needed.

ROLL CALL VOTE:

Councilman Rosiek	Aye
Councilwoman Bowman	Aye
Councilman Czyz	Aye
Councilman Rubeck	Aye
Supervisor Chiavetta	Aye

RESOLUTION ADOPTED. 5 Ayes, no nays.

A motion was made by Councilman Rosiek seconded by Councilwoman Bowman to appoint Rose Falk as secretary to the police chief. MOTION CARRIED.

A motion was made by Councilman Rosiek seconded by Councilman Rubeck to appoint Rose Marie DiMaria as substitute Assessor's Clerk in the absence of Janet Bowman. Councilman Czyz voted Nay. MOTION CARRIED.

Councilman Rubeck moved and Councilman Czyz seconded to accept Supervisor Chiavetta's appointments for 2002 and the first name is the head of that committee.

Deputy Supervisor	Councilman Rubeck
Police Committee	Councilman Rubeck, Supervisor Chiavetta
Highway Committee	Supervisor Chiavetta, Councilman Rubeck
Park Committee, grove & grounds	Councilman Rubeck, Supervisor Chiavetta
Pool	Supervisor Chiavetta, Councilman Rubeck
Recreation Building	Councilwoman Bowman, Councilman Rubeck
Recreation Committee	Councilman Rubeck, Supervisor Chiavetta
Volunteer Fire Dept. Liaison	Supervisor Chiavetta
Employee Benefits	Councilman Rosiek, Councilwoman Bowman
Refuse Committee	Councilman Rosiek, Councilman Czyz
Insurance Committee	Councilman Czyz, Councilwoman Bowman,
Street Light Committee	Councilwoman Bowman, Councilman Rosiek
Auditing Committee	Councilman Czyz, Councilman Rosiek

TOWN BOARD LIAISON TO:

Planning Board	Councilman Czyz
Zoning Board of Appeals	Councilman Rosiek

Board of Assessment and Review	Councilwoman Bowman
Assessor's Office	Councilman Rubeck
Town Clerk's Office	Supervisor Chiavetta
Town Justice Court	Councilwoman Bowman
Police Chief	Supervisor Chiavetta
Dog Control Officer	Councilman Czyz
Code Enforcement Officer	Councilman Czyz
Telecommunications	Councilwoman Bowman
Master Plan	Councilman Rosiek, Councilman Czyz
Water Committee	Councilman Rosiek, Councilman Czyz
Fire & Ambulance Contract	Councilwoman Bowman
Regionalization Committee	Supervisor Chiavetta, Councilwoman Bowman
Erie County Government	Supervisor Chiavetta
Disaster Coordinator Committee	Supervisor Chiavetta, Brant & Farnham Fire Chiefs, Police Chief, Highway Superintendent, Mike Walters
Town Historian	Ron Pfeiffer

MOTION CARRIED.

A Motion was made by Councilwoman Bowman seconded by Councilman Rubeck to adjourn the meeting at 8:43 P.M. MOTION CARRIED.

Respectfully Submitted,

Jamie S. Nolan
Town Clerk

APPROVED BY:

SUPERVISOR CHIAVETTA _____

COUNCILMAN RUBECK _____

COUNCILMAN ROSIEK _____

COUNCILWOMAN BOWMAN _____

COUNCILMAN CZYZ _____